

For Drivers

The Geotab Drive App is for all drivers that must record hours of service (HOS) or complete DVIRs.

To begin:

1. Download the Geotab Drive App  for your Android or iPhone device.
2. Use the login credentials provided by your company
3. With near proximity to your rental truck, select your vehicle from the list within the app.
4. Complete a DVIR or tap Skip if not needed.
5. Use the Dashboard tabs:
 - Select HOS to change your duty status
 - Complete a DVIR at the end of your shift
6. For a roadside inspection report, go to **HOS> Options** and select **Generate** under **Compliance Report** at the bottom of the page.



If Drivers have questions about the Geotab Drive App or their account, they should contact their company administrator or Geotab's support line.

For additional support:

Geotab Help 1-888-391-1335

Geotab Email etruck@geotab.com

Helpful Videos:

<https://www.geotab.com/training/>

<https://www.youtube.com/user/MyGeotab>

Drive productivity with real time technology.

Telematics Account Setup Guide



Enterprise Telematics Powered by

GEOTAB
management by measurement



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ENTERPRISE TELEMATICS PROGRAM

Use this guide to set up your etrucks.geotab.com account, access your fleet's telematics data, and add users and drivers.

How to Activate Your Account

First step is to setup your account on a desktop computer or through a mobile web browser. **A vehicle must be on rent with a valid telematics product in order to activate your account.**

1. Go to **Enterprisetrucks.com/telematics** and click **"Activate My Account"** at the bottom of the page.
2. Log in with the credentials highlighted below.
3. Fill in the required registration information with Geotab. The confirmation process will prompt you to change your login credentials.
4. After submitting, you will receive a confirmation email.
5. Log in with your updated credentials.
6. Review your vehicles:
 - Compare the vehicle(s) listed to your rental contract.
 - If you have an issue, contact Geotab at 1-888-391-1335.

Enterprise Telematics Activation Login Information

Do you have an Enterprise Account number?

* YES - your activation user name is **"user_ACCOUNT#"**.

* NO - your activation user name is the **email address** used to rent the truck.

Temporary password: **enterprise**

Account must be activated within 3 days of your first rental. Temporary account details will expire after 3 days. Contact Geotab at 1-888-391-1335 for assistance activating your account.

Enterprise Telematics Activation

Step 1 of 4

Username
user_ACCOUNT#

Temporary Password
enterprise

Next

Enterprise Account #: _____

Navigating the dashboard

The Dashboard provides immediate access to key fleet data. Customize the dashboard reports to show what's important to your business.

Customize your Dashboard:

1. Go to **Administration> Reports> Report Views**.
2. Select the report to add to your dashboard.
3. Click the dashboard tab and select **Yes** for the graphics option.
4. Complete all other necessary fields (e.g.; viewers, date range, refresh period) and click **Save**.



From here, you can also:

- View maps showing all vehicle locations.
- View, add or edit vehicles and activities.
- Run ad-hoc or automated reports.
- Set zones and rules.

How to Add Drivers

If driver access is needed, follow the steps below to add drivers with access to the Geotab Drive App.

1. When logged in, go to **Administration> Users**.
2. Click **Add**.
3. Enter the user's username (email address) and additional information.
4. Enter a password and select **Force Password Change** on next login.
5. In the **Security Clearance** drop-down list, select **Drive App User**.
6. Click the **Driver** tab, and select **Yes** opting-in this user as a driver.
7. Click **Save**.
8. Provide Login information to the user.

How to Add Additional Administrative Users

To add additional administrative users, follow steps 1-4 above and then continue below.

1. Select the appropriate Security Clearance level.
2. Click **Save**.
3. Provide Login information to the user.

